

THE ROYAL BOROUGH OF KENSINGTON AND CHELSEA
TENANT MANAGEMENT ORGANISATION LIMITED

TMO BOARD - 20th July 2006

REPORT BY COMPANY SECRETARY

TMO BOARD REVIEW

1. Purpose of the Report

- 1.1 The purpose of this report is to advise the Board of the terms of reference drawn up for the TMO Board Review Working Party.

FOR DECISION

2. Recommendations

- 2.1 The TMO Board is **Recommended** to approve the Terms of Reference attached at Appendix 1.

3 Background

- 3.1 Earlier this year the Board agreed to set up a working party to review a number of areas relating to its operations including composition, representation and the current committee structure. The working party has since met on two occasions and has now agreed its Terms of Reference, which Board are now being asked to agree.

4. Timetable

- 4.1 The working party hopes to produce it's final report in October following consultation with residents via the Area Review Boards, Neighbourhood Conferences and Residents Panel in September, and will update the Board on progress as appropriate. This will allow for any constitutional amendments to be put before the AGM in November.

George Pashley

Company Secretary

Appendix 1

TMO Board Committees Terms of Reference

1. COMMITTEE AND ROLE:

TMO Board Review Working Party

To consider matters pertaining to Board composition, representation, and governance and report to the Board as appropriate.

2. MEMBERSHIP:

Six Board Members: three resident Board Members, a Councillor Board Member and an Independent Appointed Board Member. Other members may be co-opted by the Working Party.

3. QUORUM AND VOTING:

Quorum = three members.

4. FREQUENCY OF MEETINGS:

As necessary.

5. APPOINTMENT OF CHAIR AND VICE CHAIR:

To be appointed by the Working Party.

6. CORE FUNCTIONS:

- a) Recommendation to the TMO Board on Board composition;
- b) Recommendation to the TMO Board on representation;
- c) Recommendation to the Board on board committee structures and processes, and ARB arrangements.
- d) Monitor and review of corporate governance

7. TERMS OF REFERENCE:

- a) The Working Party will review and make recommendations on the size and composition of the TMO Board. In doing so it will consider how the Board can carry out its business most effectively while reflecting the needs of TMO members and residents and retaining resident primacy;
- b) To consider the merits of borough wide and area representation. In particular, whether there is a case for all Board Members being elected either on a borough wide or area basis
- c) To consider any changes to the current ARB structure in light of any recommendations arising from any Board review
- d) To consider the merits of the current committee structure and appraise whether it meets the business needs of the TMO. In particular, to consider whether aligning committees more closely to individual

e) Any other Board Appointment and Remuneration related matters as delegated by the TMO Board.

